

 **Ripponden Junior and Infant School**

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 ***Deputy Headteacher: Miss Lucy Taylor***

***“Challenge and enjoyment leading to excellence for all”***

**Headteacher: Mrs L Bamforth**

Monday 12th October 2020

**PARENT CONSULTATION SESSIONS**

Dear Parents/Carers

This term our parent consultation sessions will be organised a little differently to usual. To enable all parents to have an opportunity to speak with their child’s teacher we will be offering a telephone appointment system. Whilst we recognise this is not the same as face-to-face, we hope it will be beneficial for all. The timetable for these telephone appointments is:

|  |  |  |
| --- | --- | --- |
| **Class/Teacher** | **Morning – 8.30am-12pm** | **Evening – 3pm-6pm** |
| Little Acorns – Mrs Bruchez | Tuesday 20th October | Tuesday 20th October |
| Saplings – Ms Gilmartin | Monday 19th October | Monday 19th October |
| Great Oaks – Mrs Kenny | Tuesday 20th October | Monday 19th October |
| Chestnuts – Mrs Hamilton | Tuesday 20th October | Tuesday 20th October |
| Chestnuts – Mrs Bowes | Thursday 22nd October  | Thursday 22nd October  |
| Willows – Miss Taylor  | Wednesday 21st October | Wednesday 21st October |
| Maples – Mrs Hutchinson | Tuesday 20th October | Tuesday 20th October  |
| Maples – Mrs Bolton | Thursday 22nd October  | Thursday 22nd October  |
| Sequoia – Mrs Whitaker | Monday 19th October | Wednesday 21st October |
| Redwoods – Mrs Lomas | Monday 19th October | Monday 19th October  |

On the table below, please tick a first and second preference for your child’s teacher to call. School will try to meet your first choice preference, but this will not always be possible. **Please do not send in a paper reply – please email it to** **office@ripponden.calderdale.sch.uk** **Please also send separate replies for each child.**

You will be telephoned at some point during the timeslot chosen. If you do not respond initially, the teacher will call one more time during that timeslot. Due to other appointments throughout their slots, staff will not be able to call again.

Appointments will be a maximum of 10 minutes. If at the end of the call you feel you need more time, another appointment can be made for after half term. After the half term break, staff will send home a short, written report, which should capture the conversation and also help parents with next steps for their children.

When called by the staff, it will not be the school telephone number that is used, so is likely to alert you to an unknown or unavailable number – but please answer it!

I hope that this system will ensure that school staff are able to engage with all parents and provide information on their child’s progress and how you can best support your child.

With many thanks for your continued support,

Lorraine Bamforth

Head Teacher

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Parents Evening Telephone Calls Preferences:

Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Day/Time** | **First preference** | **Second preference** |
| Monday 19th October 8.30am-12omSaplings, Sequoia, Redwoods |  |  |
| Monday 19th October 3-6pmSaplings, Great Oaks, Redwoods |  |  |
| Tuesday 20th October 8.30am-12pmLittle Acorns, Great Oaks, Chestnuts, Maples |  |  |
| Tuesday 20th October 3-6pmLittle Acorns, Chestnuts, Maples |  |  |
| Wednesday 21st October 8.30am-12pmWillows |  |  |
| Wednesday 21st October 3-6pmWillows, Sequoia  |  |  |
| Thursday 22nd October 8.30am-12pmChestnuts, Maples |  |  |
| Thursday 22nd October 3-6pmChestnuts, Maples  |  |  |